

CET Meeting Minutes

1/29/19

In Attendance: Larry Ellison, Katie Yarlett-Fenti, Pamela Carlton, Kathie Mykins, Margaret Brazwell, Theodora Waters, Joe DiFiore, Lynette Cooper, Lindsey Feigenbraum, Katie Pendergast, Stephanie Smith, Rebecca Nagar, Shawna Hochadel, Meghan Mirrione, Donna Menengu, Loren Montrallos, Jessica Kingsley, LaShunda Leslie Smith, Deb Salamone

- Operating Principles handed out and reviewed
- CET responsibility: Goal is to represent the school community and have representation from all stakeholder groups (possibly look for an alternate location as the CET is growing in size; Dr. Ellison to outreach to Maria at Sully regarding the meeting room)
- CET Term of Service: Over the next three years the expectation/hope is that as someone needs to leave from one group that someone else will join the CET so that all stakeholder groups have representation
- Purpose of the CET: Document from last meeting will be emailed to all attending today so that new members will have it. The CET is the Recommending Body to the SBPT which is the governing body of the school. SBPT will discuss and review any and all recommendations from the CET and then make final decisions on how to move forward. Joe asked if we could be two separate functioning teams instead of the CET being a sub-committee of the SBPT. Dr. Ellison explained that we are still waiting for Metrics from the State and we will continue to work as a team to define rolls as the process unfolds. Eventually a goal of the CET could be to break into smaller teams/committees to work on each tenet and suggestions given by attendees.
- Meeting Dates: 2/5 @2:30 (followed by public forum at 5:30); 2/12 @ 2:30 -@ the meeting on the 12th we will determine future meeting dates with the understanding that it will be at least once a month
- Public Hearing Date: 2/5 @ 5:30 in the Cafeteria (Pizza provided by Connected Communities and water by YMCA...this info will be added to the robocall)

- Public Hearing Power Point:
 1. District slides arrived Monday night. CET will get a draft of the Power Point prior to the Public Hearing (hopefully by Friday). CET members should review and send suggestions to Dr. Ellison by noon on 2/5.
 2. LaShunda asked if PP will be copied for attendees. Decision made that it is too long so a one page bulleted summary will be made for all attendees. Anyone wanting the full PP can ask for it. Lindsey will work on the 1 pg document with support from Lynette.
 3. Presentation Agenda
 - Welcome (first several slides) will be done by Larry.
 - Definition of Receivership and purpose of hearing will be done by Lynn Hawthorne (Central Office Designee).
 - Lindsey will continue with the section about Community Schools.
 - The admin team will present the slides on data (covering ELA results, Math results, suspensions, attendance, parent-reciprocal contact).
 - Attendees will work in groups at locations around the room to have discussions and make recommendations on each of the 5 Tenets. (We as a CET must look at every recommendation made from the community and then pass it on to the SBPT). Each station will have a minimum of a facilitator and a scribe.
- *Tenet 2: School Leader Practices and Decisions (Theodora Waters and Deb Salamone)
- *Tenet 3: Curriculum Development and Support (Katie Yarlett, Becky Nagar, Meg Mirrione)
- *Tenet 4: Teacher Practices and Decisions (Margaret Brazwell and Stephanie Smith)
- *Tenet 5: Student Social and Emotional Developmental Health (Pamela Carlton, Donna Menengu, Katie Pendergast, Jessica Kingsley, Loren Montrallos)

*Tenet 6: Family and Community Engagement (Kathy Mykins, Lindsey Feigenbraun, Lynette Cooper, LaShunda Leslie Smith, Loretta Cross, Mike Georgetti)

*Larry Ellison to facilitate and monitor as attendees move through stations.

- Joe asked about students joining the CET. Dr. Ellison said he understood that students are a part of the team in the HS settings. We could possibly use our student council to gain feedback from students. Loren said that School #8 had students attend when targeted feedback was needed on a specific issue versus every CET meeting.
- Joe inquired about having a teacher from Pre-K join the team. Kathy Mykins will follow up.
- Jessica asked for clarification on whether we are officially being recognized as a Community School and offered that she was a part of the team that worked with School #17 when they became a Community School. Discussion was had as to how this relates to becoming a School in Receivership and also about looking into applying for a grant to move ahead with the Community School format.
- Becky asked about letting parents know that students in self-contained programs that do not allow for parent choice in schools would not be affected by becoming a Community School. LaShunda and Lindsey will provide clear definitions of Community vs Neighborhood Schools.

NEXT MEETING WILL BE ON 2/5 @ 2:30 with location TBA.